



7:30	SERGEANT AT ARMS	<p>Calls Meeting To Order</p> <p>Calls for Program Changes by VP Education</p> <p>Introduces The Chairman</p>	
7:32	CHAIRMAN	<p>Introductions: Guests; Members</p> <p>Calls for Opening Monologue or Current Events (2 min.)</p> <p>Calls for Toast or Roast (2 min.)</p> <p>Calls for Today's Caption (1 min)</p> <p>Calls for Tools/Tips/Techniques (2 min)</p>	
7:40	CHAIRMAN	Introduces The Toastmaster	
7:41	TOASTMASTER	<p>Introduces The Speakers (2 or 3 Speakers @ 7-10 min. each)</p> <p>Asks for short Written Comments</p> <p>Reminds Members to Vote for Best Speaker</p>	
8:10	TOASTMASTER	Introduces StandUp (1 or 2 performers @ 2-3 min. each)	
8:15	5 MINUTE INTERMISSION		
8:20	Chairman	<p>Declares Business Meeting Open</p> <p>Calls for The Reading Of The Minutes</p> <p>Calls For Reports</p> <p>Calls For Unfinished Business</p> <p>Calls For New Business</p> <p>Adjourns Business Meeting</p>	<p>OPTIONAL BUSINESS MEETING</p> <p>General Business Meetings and/or any additional Special Orders only occur as required. Advance Notice of such will be provided.</p>
8:20	TOASTMASTER	Introduces Improv Master (Table Topics)	
8:21	IMPROV MASTER	<p>Explains The Purpose Of Improvisation (3 or 4 performers @ 2-3 min. each)</p> <p>Reminds Members to Vote for Best Improvisor</p>	
8:35	TOASTMASTER	Introduces General Evaluator	
8:36	GENERAL EVALUATOR	<p>Gives Instructions to Evaluators And Timer</p> <p>Calls for StandUp/Monologue Evaluator (2 min.)</p> <p>Calls for Improv Evaluator (2 min.)</p> <p>Calls for Speech Evaluators (3 min. each)</p> <p>Reminds Members to Vote for Best Evaluator</p> <p>Evaluates the Evaluators and the Meeting (5 min.)</p> <p>Calls for Meeting's Observational Humour (1 min.)</p> <p>Ha Counter & Timer Reports (1 min. each)</p> <p>Returns Control to The Chairman</p>	
8:55	CHAIRMAN	<p>Announces Winners (best Speaker, Evaluator, Improv and most Stretched)</p> <p>Calls for Guest Comments</p> <p>Indicates Future Schedule Changes</p>	
9:00	CHAIRMAN	Adjourns The Meeting	